



## Checklist for Private Patrol Operator Application

---

### Police Department – Investigations

444 North Citrus Avenue • Covina, California 91723 • (626) 384-5623 / Fax: (626) 384-5629

1. Complete the entire application and submit the following items:
  - Completed Private Patrol Application
  - Copy of Private Patrol Operator's License from the State of Consumer Affairs
  - Copy of surety bond or insurance
  - Copies of California's Driver's License /or California ID Card and guard card
  - Photo of patrol vehicle (side, front, and back, if applicable)
  - Copy of current Vehicle Registration (if applicable)
  - Photo of front and back of uniform
  - Photo of badge/emblem worn by guards
  - Check for \$950 made payable to: *City of Covina*
2. An application will be processed once all required copies/documents have been submitted.
3. Once the requirements are met and the background has been completed and approved, notification will be made to the applicant.
4. Upon approval, you will be contacted to pick up your Private Patrol Operator Permit.